

Committee: Noise Reference Group
Date: Thursday 23 April 2009
Venue: KIC, 41 Hope Valley Road, Naval Base
Time: 10:00am – 12:00 noon

MINUTES OF MEETING

Attendees: Ron Kemp (Facilitator)
Peter Knol (DEC)
Frank Mofflin (BHP Billiton)
Rod Fielding (City of Rockingham)
Ann Prince (City of Rockingham)
Nick Jones (City of Cockburn)
Chris Oughton (Kwinana Industries council)
Debbie Hoey (Kwinana Industries Council)

Guests: Paul Drew (Herring Storer)

Apologies: Allan Gade (Community)
Peter McKenzie (Town of Kwinana)

	Item	Action
1.	WELCOME, APOLOGIES, MEMBERSHIP Ron Kemp, Facilitator, welcomed attendees to the meeting and the above apologies were noted.	
2.	MINUTES OF THE PREVIOUS MEETING	
2.1	The minutes of the previous meeting held on 26 March 2009, were accepted as a true and accurate record of the meeting. <i>Moved Frank Mofflin – seconded Ann Prince. AGREED.</i>	
2.2	Matters Arising From the minutes: <ul style="list-style-type: none"> • Bob Cooper has confirmed that he will be the community representative from the CIF Executive on the NRG. • Complaints proformas – these have been received from Nick Jones and will be passed to Allan Gade. • The city of Rockingham has issued a purchase order to KIC for their contribution to the noise monitoring. • It was noted that Allan Gade had not yet contacted Peter Knol at the DEC to discuss the use of the ‘yellow brick’. Peter advised that this tool can be used to record levels and noise and has a 2 to 4 hour digital tape which is sent to a laboratory to be analysed. There are currently delays 	

at the laboratory. It was reiterated that all noise complaints must be directed to the DEC.

From the Action Plan:

- Complaint information has been passed to Paul Drew at Herring Storer.
- The proposal has been updated and will be discussed under agenda item (5).
- Chris Oughton and Paul Drew to discuss the verification of the model.
- KIC will contact members for details of any unplanned activities during the noise monitoring.

3. TERMS OF REFERENCE

Following a discussion at the last meeting, the Terms of Reference were updated with feedback and comments for endorsement.

Moved Ann Prince – seconded Frank Mofflin. AGREED.

4. NEW ISSUES TO BE NOTED

Allan Gade was unable to attend the meeting, however prior the meeting he had sent information to KIC to be discussed at the meeting. Allan believes that the noise monitoring can be carried out outside the April/May period as suggested by Paul Drew. Paul previously suggested that in Summer people can be subjected to more noise as they would have their windows open, however winter is also very important especially in the southern section. Perhaps the noise monitoring should be carried out on more than one occasion.

Paul responded that he had suggested April/May because of the high pressure systems which are good monitoring conditions. There are three aspects to the monitoring:

1. Verification of model – need low wind conditions.
2. Monitoring to identify source of complaints. Measurements of levels may identify source or may not. Complaints have been intermittent.
3. Look to see what the noise of concern is and do some measurements.

Members agreed it would be good to compare results with previous results to show a comparison in noise levels and also identify the improvements made by industry to the community.

5. PROJECT PROGRESS REPORT - PAUL DREW, HERRING STORER

5.1 Complaint-based Noise Monitoring

It was previously agreed that Paul is available for call-out to complaints. Monitoring may identify and determine the source.

5.2 General Noise Monitoring

Item	Action
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Suggest two weeks monitoring and carry out when complaints are occurring.

5.3 Model Verification

Suggested that it includes spot measurements in the KIA, both directional and fixed monitoring. Paul was asked to identify and recommend appropriate reference locations that could be used on a regular basis to provide comparative data over time. Agreed to discuss further at the next meeting.

PD

It was noted that NRG members agree with the scope provided by Paul Drew, although the emphasis and timing has changed. Paul to update the scope to include identified reference points. The integrity of the scope has not changed it will now also include recommendation of reference spots. Endorsement of the reference spots will be required from the NRG, particularly community members.

6. ANY OTHER BUSINESS

6.1 Noise Levels at BHP Billiton

Ann Prince, on behalf of Allan Gade, made reference to elevated noise levels at the east and north boundaries of BHP Billiton. Frank Mofflin confirmed that he had spoken to Allan Gade about this and encouraged Allan to contact BHP at any time to discuss these issues.

7. Date & Time of Next Meeting

The date of the next meeting is to be confirmed.

NOISE REFERENCE GROUP - ACTION PLAN

Updated 23 April 2009

Ref	Item	Action	By Whom
1.	<ul style="list-style-type: none"> Identify number of noise complaints and locations received by Local Government for the last 12 months. 	<ul style="list-style-type: none"> Gather data from Local Governments on noise complaints received from 1 March 2008 to date. Indicate those that are more representative and significant. Information to be forwarded to Debbie at KIC. Information from North Rockingham, Hillman and Town of Kwinana provided to Paul Drew. 	PM/AP/AG
2.	<ul style="list-style-type: none"> Proposal for Noise Monitoring in April/May 2009 	<ul style="list-style-type: none"> Paul drew to make a presentation and provide a proposal at the next NRG meeting in March. NRG to agree what monitoring can occur in April/May. Paul to update the proposal based on discussions at the meeting and forward to KIC. Updated proposal distributed to members (23 April 09). 	<p>PD</p> <p>All</p> <p>PD</p>
3.	<ul style="list-style-type: none"> Verification of the Model 	<ul style="list-style-type: none"> Chris Oughton and Paul Drew to discuss further. KIC to ask members if they have any unusual planned activities that are not taken into consideration in the model, prior noise monitoring taking place. 	<p>CO/PD</p> <p>CO</p>